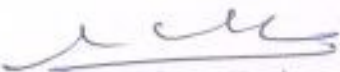


Right to information act 2005, 4(1)(B)

Si no	Maintenance of files at Scheme/office
1	Scheme head letters file
2	Administrative officer letters file
3	Comptroller officer letters file
4	Director of Research letters file
5	Associate Director of Research letters file
6	Audit letters file
7	RTI letters file
8	File of correspondence to reports
9	Scheme budget file
10	Project Co-ordinator letters file
11	Annual reports, ZREP reports
12	Inward and outward letters file and register
13	Monthly reports
14	Observation book (Data collection)
15	Analysis reports
16	Frontline demonstration file
17	Staff leave letters file
18	Staff travel plan file
19	Paper articles of research work file
20	Purchasing of items register
21	Technical meet letters file
22	Farm trials letters file
23	Equipment's register
24	Technical programs file
25	Labour work letters file
26	Estate officer letters file
27	Registers: Cash book, DBR, DBI, DMS, Indent book, Delivery challan book, Bank passbook Etc.,
28	Attendance Register
29	Budget book
30	Materials distributed book
31	Other work related files


Principal Investigator
AICRP on Cotton
KVK, Haradanahalli Farm
Chamarajanagara